



青年會書院  
Chinese YMCA College  
2024/25 年度中一自行分配學位  
2024/25 S.1 Discretionary Places

申請人須知  
Notes for Applicants

校方專用 Official Use Only

申請編號：2024/2025-\_\_\_\_\_

申請人姓名：\_\_\_\_\_

收表日期：\_\_\_\_\_

- (a) 申請人可於 2023 年 12 月 2 日至 2024 年 1 月 16 日(包括首尾兩日)親身前往本校校務處索取申請表，或在本校網頁(<https://www.cymcac.edu.hk>)下載申請表。校務處辦公時間為星期一至五上午九時至下午五時；星期六上午九時至下午十二時三十分(公眾假期除外)。

Application form can be obtained in person from the General Office of our school or downloaded from our school website (<https://www.cymcac.edu.hk>) from 2 December 2023 to 16 January 2024, both dates inclusive. Office hours: Monday to Friday: 9:00 am to 5:00 pm; Saturday: 9:00 am to 12:30 pm. (excluding public holidays).

- (b) 申請人須填妥表格，連同下列文件於 2024 年 1 月 2 日至 1 月 16 日(包括首尾兩日)期間辦公時間內親身交回本校校務處。

Applicants have to return the completed application form together with the following documents IN PERSON between 2 January and 16 January 2024, both dates inclusive.

- 教育局發出的中一自行分配學位申請表；  
Application Forms for Secondary One Discretionary Place issued by the EDB;
- 學生的出生證明文件/身份證/其他身份證明文件副本；  
Copy of Applicant's Birth Certificate/Identity Card/Other document of Identity;
- 小學五、六年級的學校成績表副本；  
Copy of the school reports of Primary 5 and Primary 6;
- 最多四頁 A4 課外活動成就、音樂或體藝方面之卓越表現相關之證明文件或其他補充資料；  
Maximum four sheets of A4 paper on extra-curricular activities, outstanding achievements in Art/Music/Sports, including supporting documents or other supplementary information;
- 兩個貼上郵票及寫上申請人姓名和地址的回郵信封。

Two stamped and self-addressed envelopes with the name and address of the applicant.

- (c) 如家長已登記成為「中一派位電子平台」用戶並以「智方便+」綁定帳戶，除紙本申請表外，申請人亦可選擇透過教育局「中一派位電子平台」遞交申請。

For parents registered as SSPA e-Platform users and bound their account with "iAM Smart+", apart from the paper Application Form, applicants may also choose to submit discretionary places applications via the SSPA e-Platform of the Education Bureau.

- (d) 申請人毋須提交小學推薦信。Applicants shall not submit any recommendation letters.

- (e) 收生準則及比重 Admission Criteria

學業成績 Academic performance	35%
面試表現 Admission interview	35%
操行 Conduct	15%
課外活動表現及獎項 Extra-curricular activities and awards	15%

- (f) 報名費用全免。The application is free of charge.

- (g) 申請人毋須參加入學筆試，惟所有申請學生將獲安排參加面試。面試日期為 2024 年 3 月 16 日 (星期六)。面試詳情及時間將於面試前約一星期以郵寄方式通知申請人。  
No written test will be conducted. All applicants will be invited to attend an admission interview. The interview will be held on 16 March 2024 (Saturday). Detailed information of the interview will be sent to applicants by post one week prior to the interview day.
- (h) 本校可供申請之中一自行分配學位數目：40。  
Number of discretionary places for admission: 40.
- (i) 獲甄選為本校自行分配學位正取學生，本校將於 2024 年 3 月 27 日透過書面及電話通知其家長。此通知為行政措施，並非最終派位結果。最終派位結果將由教育局於 2024 年 7 月 9 日公佈(包括自行分配學位及統一派位的結果)。  
Parents of all successful applicants will be notified by letter and phone for their children's inclusion in the Successful Lists for Discretionary Places on 27 March 2024. The notification arrangements are administrative measures. They're not the notifications of the allocation results. The final results of discretionary places and central allocation will be released at the same time on 9 July 2024.
- (j) 每名學生只可向不多於兩所在《申請中一自行分配學位手冊》內列出的中學申請。否則，其獲得自行分配學位的機會將會被取消。  
Each student may apply for no more than two secondary schools listed in Handbook for Application for Secondary 1 Discretionary Places. Otherwise, the student will be disqualified from the application process.
- (k) 所有入學申請文件一經遞交將不獲退還。申請人在本申請書內所提供的個人資料，只用於入學申請及其他與入學有關的事宜上。  
All documents submitted will not be returned. The personal data provided in this form will be used for application and other related purposes only.
- (l) 查詢 Enquiry：  
地址：沙田馬鞍山恒安邨 86 地段  
Address : Area 86, Heng On Estate, Ma On Shan, Shatin, N.T.  
網址 Website : <https://www.cymcac.edu.hk> 電郵 Email : [college@ymca.org.hk](mailto:college@ymca.org.hk)  
電話 Tel. : 2641 9588 傳真 Fax. : 2641 9566



青年會書院

Chinese YMCA College

2024/25 年度中一自行分配學位申請表

Application Form for 2024/25 S.1 Discretionary Places

校方專用 Official Use Only	
申請日期 Application Date	申請編號 Application No. 2024/2025 -
負責職員 Handling Staff	備註 Remarks

A 部 Section A. 學生資料 Particulars of Student				
英文姓名 Name in English		中文姓名 Name in Chinese		性別 Sex
出生日期 (日/月/年) Date of Birth (DD/MM/YYYY)		年齡 Age		請貼上學生近照 Please affix student's recent photo
出生地點 Place of Birth		國籍 Nationality		
*身份證/出生證明書/護照/旅行證件號碼 *I.D./Birth Certificate/Passport/Travel Document No.				
學生編號 STRN		宗教(如有) Religion (If any)		
地址 Address				
聯絡電話 Tel. No.		電郵地址 E-mail		

B 部 Section B. 現/曾就讀學校資料 Current/Previous Education			
由 (月/年) From (Month/Year)	至 (月/年) To (Month/Year)	就讀級別 Form/Level	學校名稱 Name of School(s)

C 部 Section C. 學業/學科成績及操行 Academic Achievement and Conduct						
小學五年級及六年級學校成績 School Results of Primary 5 and Primary 6						
級別及學期 Form & Term	中文 Chinese	英文 English	數學 Mathematics	操行 Conduct	班別名次# Position in Class	全級名次# Position in Form/Grade

\*請刪去不適用者。 Delete if inappropriate.

#如有。 If any.

D 部 Section D. 其他學習經歷參與紀錄 Participation in Other Learning Experience				
活動/服務 Activities/Services	舉辦機構 Organization	參與年份 Year of Participation	校內 <sup>^</sup> Internal	校外 <sup>^</sup> External
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

E 部 Section E. 學生成就 Achievements/Attainments			
獎項/獎學金/其他成就 Award(s)/Scholarship(s)/Other Achievement(s) or Attainments	參與程度 Level of Participation	最佳成績/最高等級/ 獲獎名稱 Best Result/Highest Grade/Award Achieved	獲取年份 Year Awarded
	A:香港代表 Representing Hong Kong B:地區代表 Representing District C:學校或私人機構或學會代表 Representing School/Private Organization/Club D:個人參與 Individual Participation N.A.:不適用 Not Applicable		
	*A / B / C / D / N.A.		
	*A / B / C / D / N.A.		
	*A / B / C / D / N.A.		
	*A / B / C / D / N.A.		

F 部 Section F. 父母/兄弟姊妹在青年會書院就讀 Parent(s)/Sibling(s) studying in Chinese YMCA College		
姓名 Name	畢業年份/現正就讀班別 Year of Graduation/ Class currently studying in	與申請人關係 Relationship with applicant

G 部 Section G. 家長或監護人資料 Particulars of Parent(s)/Guardian			
	父親 Father	母親 Mother	監護人 Guardian
英文姓名 Name in English			
中文姓名 Name in Chinese			
職業 Occupation			
流動電話號碼 Mobile Phone No.			
電郵地址 E-mail Address			
宗教及所屬教會(如有) Religion & Church(If any)			
監護人與學生關係 Relationship with applicant	不適用 N.A.	不適用 N.A.	

本人聲明此表格內的資料全屬正確無訛。

I declare that to the best of my knowledge and belief the information contained in this form is true and correct.

申請人簽署

Signature of Applicant

日期 Date

\_\_\_\_\_

\_\_\_\_\_

家長/監護人簽署

Signature of Parent/Guardian

日期 Date

\_\_\_\_\_

\_\_\_\_\_

\*請刪去不適用者。 Delete if inappropriate. <sup>^</sup>請在適當方格內加上「✓」號。 Please “✓” as appropriate.